

**The Church of Jesus Christ of Latter-day Saints**  
**The Denver Regional Employment Center Workshops for 2011**

All workshops held at the Denver Employment Center: 3233 Fraser St., Aurora, CO  
Phone: 303-371-9180

**\*\*Please note that a Bishop's Authorization for Services (BAFS) is required for all services provided by the Employment Center. Please contact the Regional Employment Center for more details.\*\***

**The Career Workshop** – Tuesdays (on dates listed) 9:00 am – 4:00 pm

This workshop is designed to help job seekers develop the skills needed to achieve their career objectives. Job Seekers will evaluate their talents, interests, and values; set goals; and develop a plan to achieve their goals. The job seekers will learn how to identify and develop resources and employment leads needed to reach their goals. The job seekers will learn how to effectively communicate with resources. Finally, the job seekers will learn how to negotiate, grow in their new position, and advance in their career. Pre-registration is required for this workshop.

January 11, 25	April 12, 26	July 12, 26	October 11, 25
February 8, 22	May 10, 24	August 9, 23	November 8, 22
March 8, 22	June 7, 21	September 13, 27	December 6, 20

**Career Workshop for Professionals**-Once a month Thursday & Friday 8:00 am - 4:30 pm

This workshop is for professionals with skills education and training who are focused on their careers, but are having a difficult time finding and securing a job in their desired field. It is in-depth, extremely interactive and is the ultimate workshop for the true professional. Pre-registration is required for this workshop.

January 6-7	April 7-8	July 7-8	October 6-7
February 3-4	May 5-6	August 4-5	November 3-4
March 3-4	June 2-3	September 8-9	December 1-2

**Resume Writing and Interviewing Workshop** - Wednesdays 12:00 noon – 4 pm

This workshop is for individuals who are not getting a good response, or interviews from their resumes, and need to change the resume to better attract the attention of potential employers. The workshop is also for individuals who may be getting interviews, but never seem to land the job, or individuals who are worried about presenting themselves in a professional manner.

**Introduction to Starting Your Own Business Class:** Anticipated start date in the first quarter of 2011

**Financial Aid for College Students Class:** Anticipated start date in the first quarter of 2011

**Networking Group:** This group meets twice a month and is established in conjunction with the Career Workshop for Professionals. Contact the Employment Center at 303-371-9180 for more information.

**Stake Employment Specialist and High Council Training:** Third Wednesday of every month.

**All Job listings are posted on Ldsjobs.org.** Once registered you can create a profile and make it visible to employers as well as look for jobs that have been posted by employers in your career field.