**Daily Assignment: PowerPoint Rubric**

Name: ____________________________ Period _____ Team: ______

Topic selected: ____________________________

<table>
<thead>
<tr>
<th>LAYOUT DESIGN (25 POINTS POSSIBLE)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Is your PowerPoint layout easy to read? Margins appropriate?</td>
</tr>
<tr>
<td>Is all PowerPoint spacing used appropriately and effectively?</td>
</tr>
<tr>
<td>Student knows how to change fonts and font sizes and font styles?</td>
</tr>
<tr>
<td>Student can change layout design to Make PowerPoint easier to read?</td>
</tr>
<tr>
<td>Student uses artwork effectively on each slide?</td>
</tr>
</tbody>
</table>

**TOTAL FOR LAYOUT DESIGN**

<table>
<thead>
<tr>
<th>CONTENT ACCURACY (30 POINTS POSSIBLE)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student use correct spelling via use of PowerPoint’s spelling checker?</td>
</tr>
<tr>
<td>Student uses good CSAP grammar and sentence syntax?</td>
</tr>
<tr>
<td>Student understands the use of slides to present their material effectively?</td>
</tr>
<tr>
<td>Student can structure the PowerPoint presentation to present their ideas effectively?</td>
</tr>
<tr>
<td>Student knows how to rearrange and/or delete slides in putting together their slide show?</td>
</tr>
<tr>
<td>Is your writing creative and interesting?</td>
</tr>
</tbody>
</table>

**TOTAL FOR CONTENT ACCURACY**

<table>
<thead>
<tr>
<th>OVERALL GRAPHICAL IMPACT (40 POINTS POSSIBLE)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Does your final PowerPoint presentation present your ideas effectively communicated?</td>
</tr>
<tr>
<td>Are words spelled correctly and is all text grammatically correct?</td>
</tr>
<tr>
<td>Are titles in 24 point type and bold typeface?</td>
</tr>
<tr>
<td>Is the student’s name, class period and date included in the title page?</td>
</tr>
<tr>
<td>Student knows how to print the PowerPoint presentation so all slides are on one page?</td>
</tr>
<tr>
<td>Student knows how to edit PowerPoint presentation?</td>
</tr>
<tr>
<td>Student knows how to save a PowerPoint presentation?</td>
</tr>
<tr>
<td>Student knows how to enter “links” in a PowerPoint presentation augment ones presentation?</td>
</tr>
</tbody>
</table>

**TOTAL FOR TEXT CONTENT**

<table>
<thead>
<tr>
<th>OVERALL SCORE</th>
</tr>
</thead>
<tbody>
<tr>
<td>(95 points possible)</td>
</tr>
</tbody>
</table>

Comments: ____________________________

**SCORE RUBRIC**

5 = Awesome
4 = Good
3 = OK
2 = Needs Work
1 = Poor
0 = Not