Dear Brothers and Sisters:

Employment searches can be a long-tedious road to haul in the current economy, especially for those over 40 years of age. Regardless of age, obtaining employment can take a lengthy period of time. And the better prepared one is in learning the skills and techniques of how to create *a dynamic resume, a Me in 30 Seconds, networking, interviewing*, etc, your chances of finding employment will be improved significantly. The salary bench mark for those over 40 years of age changing jobs are as follows:

- 1. Expect a 40% salary cut if changing jobs within your career.
- 2. Expect a 50% salary cut if changing career

Sources for finding jobs are many but be aware that 80 to 85% of all jobs filled do not come from the internet or classified ads in the newspapers. But rather, jobs are filled are mostly filled from networking leads. Starting with your ward members and quorums is an excellent starting place. Expanding to stake leaders, church employment specialists and friends is the next level of development. Sources for advertised jobs can vary from local resources (newspapers, local company websites, etc. Here are a few good references that are totally free to initially begin with.

1. www.ldsjobs.org. There are between 300,000 to half million jobs posted nationally at any one time and registered companies can search all registered Profiles for free and directly contact you if your experience and expertise meet their needs. You can search for jobs by title and geographical locations along with more options. Strongly recommend you create a competitive Profile. Pay particular attention to *the Me in 30 Seconds* and *Power Statement* sections to insure you have a competitive Profile. See

<u>http://www.kuzmich.com/employment/members/ldsjobs%20Profile13.pdf</u> for appropriate jump starting self-paced training materials for your Profile preparations.

2. Contact local Church employment recent center for specialist trained to help needy members. For example, the Denver ERC: Recommend you consider attending workshops at the Denver Employment Resource Center (ERC), particularly for their Workshop for Professionals if your career is firmly established. You will need to call the Denver ERC located at the Bishop's Storehouse near Chambers Road and I-70 to find out what workshop vacancies exist. Call the ERC at 303-371-9180 during the week between 8:30 to 4 p.m. But there are other workshops as well that can help speed up the learning curve for employment pursuits. For a listing of workshops currently being offered, go to:

https://www.ldsjobs.org/ers/ct/center/68481?lang=eng at their Upcoming Events section.

- **<u>3.</u>** <u>www.indeed.com</u> is a good website with local geographical listings that lists many jobs searchable by title, location (miles to commute) plus summarizes the salaries for that job title in the area.
- <u>www.craigslist.com</u> offers coverage by geographical listings so its offerings are easy to identify. Seach by state and cities for local jobs in your area.

- **<u>5.</u>** <u>**Craigs List:**</u> Local Blue Collar Jobs You can search by state and cities to fine tune your job search.
- 6. Dice: Hub for High Tec Professions
- 7. <u>http://www.monster.com/</u> is a comprehensive source for job postings. Find thousands of relevant articles on resume advice, job-hunting guidance, career planning tips and more. Also contains many difficult questions and answers for interviews and more.
- 8. USA Jobs: Prime source for Federal Government Jobs

The links below provide insight to what it takes to get started in the employment pursuits which consists of many steps.

- 1. Denver ERC: <u>https://www.ldsjobs.org/ers/ct/center/68481?lang=eng</u> and go to Upcoming Events and their Useful Links.
- Golden Employment Blog: <u>http://goldenemployment.blogspot.com</u>. The left column links under the FIND YOUR TOPIC BELOW heading offer self-paced instruction covering a myriad of essentials topics that one needs to understand and become proficient and competitive in for today's employment market.

As starters, go to the following links on the Golden Employment Blog below which offer self-paced instructional materials to better orient you.

- 1. How To Get Started which is this document which is this document.
- 2. <u>The Ultimate Job Starter Kit:</u> This link offers an overview of how sophisticated the job search is what is required in terms of preparation and training. But these self-paced instruction will also make a difference on how productive the job search can be enhanced and accelerated.
- 3. Initial Considerations.
- 4. Develop A<u>www.ldsjobs.org</u> Profile: http://www.kuzmich.com/employment/Blog/Profile/TableProfileL.pdf
- 5. Resume Writing
- 6. Interviewing
- 7. Effective Networking
- <u>8.</u> <u>Resume Test Template</u> (more templates will be forthcoming for Cover Letter, Thank You Letters and more).

Start with your ward or branch employment specialist who have been trained by the stake. The Golden Colorado Stake stake employment specialists also provide weekly training on Thursday evenings between 8 and 9 p.m. over the Internet with GoToMeeting conferencing software that handle up to 15 participants. Your local unit's employment specialist can bring individuals to the meeting on-line for V.I.P. assistance to expedite solutions to challenging training issues. See the GoToMeeting conference invitation at the end of this documen for how to join the meeting. Click on the link in the GotoMeeting

Note: you can also now use the following mobile devices for GoToMeeting: conferencing. And amazing on productive the environment is with both quality video and audio connections.

sechion below and you will automatically download the conferencing software for free and log into the meeting all with one mouse click. Below is the Internet GoToMeeting invitation.

Hope this helps the cause.

GoToMeeting Invitation

1. Please join my meeting. https://global.gotomeeting.com/join/560775914

2. Use your microphone and speakers (VoIP) - a headset is recommended. Or, call in using your telephone.

Dial +1 (312) 878-3081 Access Code: 560-775-914 Audio PIN: Shown after joining the meeting

Meeting ID: 560-775-914

GoToMeeting® Online Meetings Made Easy®

Not at your computer? Click the link to join this meeting from your iPhone®, iPad® or Android® device via the GoToMeeting app.