<u>www.Indeed.com</u> is the world's largest single source of jobs as an employment-related search engine. First launched in November 2004 for job listings and by 2010 surpassed <u>www.monster.com</u> to become the most visited job site in the United States. Indeed reaches over 100 million unique visitors every month. The site aggregates job listings from thousands of websites, including job boards, newspapers, associations, and company career pages.

To become familiar with the attributes of indeed.com, the following three-minute tutorial video instructions are provided:

- Job search tips
- Using exact phrases
- Capitalization tricks
- Broadening your search
- When to use abbreviations
- Using company names & amp; job titles
- Using complex phrases

Find access to the internet based training video for doing job searches on <u>www.indeed.com</u>, click <u>here</u>.

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